

# Rideshare Review

*A bimonthly publication from Capitol Rideshare*

January/February 2021



## CDC issues public transportation mask order

*Noncompliance will result in denial of transportation services*

On January 29, 2021, the [Centers for Disease Control and Prevention \(CDC\)](#) issued an [order](#) that all travelers on public transit are required to wear a face covering starting February 2, 2021. People must wear masks that cover both the mouth and nose when awaiting, boarding, traveling on, or disembarking public transportation. The order requires transit operators (such as a bus driver) to prevent passengers who refuse to comply from boarding or to require them to disembark if they refuse to comply once on board. Please review the CDC order and [frequently asked questions \(FAQs\) page](#) for more information, including the types of masks required and exceptions (such as children under two years of age) to the order.

The [Valley Metro website](#) offers Covid-19 updates, including service and/or route changes and measures they are taking to help keep passengers safe while using public transit.

## Platinum Pass holders: please check your transit card expiration date

Capitol Rideshare staff emailed employees who were issued a new Platinum Pass transit card in September with a request for employees to contact Capitol Rideshare if they had not received their Platinum Pass transit card. The new transit card was mailed to employees' home addresses. If you have a Platinum Pass, please check the expiration date on the back of the card; the new cards expire September 30, 2024 (please dispose of expired cards; they are inactive). If you are un-sure whether you were on the list to receive a new card, please contact your human resources representative. They can check the status of your Platinum Pass in HRIS. **Several cards were lost in the mail, so it is imperative to ensure that any lost transit card is canceled.**



If your card has expired and you did not receive a new card, please complete the application and email it to your human resources/payroll liaison. A list of Platinum Pass processors is available on the [Platinum Pass information page](#) of the Capitol Rideshare website. Please email Capitol Rideshare if you have any questions: [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov). Please note: Capitol Rideshare staff cannot cancel, replace or issue a Platinum Pass; this is a payroll function.

### Contact:

Capitol Rideshare  
100 N. 15th Ave.  
Suite 401  
Phoenix, AZ 85007  
602.542.RIDE  
[RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov)  
[CapitolRideshare.az.gov](http://CapitolRideshare.az.gov)

## 2021 Annual Travel Reduction Survey is approaching

Each year, all large employers in Maricopa County, including the State of Arizona, survey their employees regarding their commuting habits as required by law. Your participation in this survey is critical! Survey data allows Capitol Rideshare to secure bus subsidies, provide input on bus routes, and make suggestions for the light rail system. Soon, you will be receiving the official email survey link to complete your survey. Simply click on the link, provide the necessary information, and submit. The survey only takes 5-7 minutes to complete.

Telecommuting. Many state employees are telecommuting. Please fill out the survey according to the schedule you are **currently working**. A survey question asks about your commute. If you are telecommuting one or more days per week, choose the corresponding number of days you are currently telecommuting. If you are only working remotely and not driving into the office, use the number of miles you previously drove to the agency office when asked for your commute miles.

### Questions?

If you have any questions, visit the [Frequently Asked Questions](#) page in the survey section of [CapitolRideshare.az.gov](#). There is a short [tutorial video](#) that explains how to navigate the survey instrument.

### Emergency Ride Home available for Commuter Club members

Employees who use an alternate mode at least twice per week—carpool, transit, telework, compressed work week, electric vehicle, biking or walking—are eligible for free membership in Commuter Club. The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation a free emergency ride home (ERH), up to twice per fiscal year, for unexpected emergencies. For more information regarding the Emergency Ride Home Program, be sure visit the [Commuter Club page](#) online.

## Vehicle Emissions Inspection Program

### 2021 Notice to Employees

#### BACKGROUND:

To improve air quality and reduce vehicle emissions in heavily traveled areas, the Arizona Department of Environmental Quality (ADEQ) administers a mandatory vehicle emissions inspection program known as the Vehicle Emissions Inspection Program (VEIP).

Arizona law (A.R.S. §49-542) requires vehicle emission inspection and testing for:

- Most vehicles registered in the Area A vehicle emissions control area of greater metro Phoenix (including parts of Maricopa County and parts of Pinal County and Yavapai County as defined by A.R.S. §49-541) and/or
- Most vehicles registered outside of Area A used to commute to a work site located within Area A.

For a map of the Area A vehicle emissions control area boundary and a link to the legal description, please visit the ADEQ website, [gisweb.azdeq.gov/arcgis/veiareas](https://gisweb.azdeq.gov/arcgis/veiareas).

#### IF YOU LIVE AND WORK IN ARIZONA:

- Any vehicle you own and operate in Arizona must be registered in Arizona and display a valid Arizona license plate (some exceptions apply). For more information, please contact the Arizona Department of Transportation (ADOT) Motor Vehicle Division at 602-255-0072 or visit their website at [azdot.gov/mvd](https://azdot.gov/mvd).
- Any vehicle you use to drive to an Area A worksite is required to go through vehicle emissions testing. This applies even if you live outside of Area A.
- For employees who live outside of Area A, a proof of compliance form will be issued to you by the emissions testing facility at the time of emissions testing. Testing results, which are also sent electronically to ADOT, are needed for registration. After you submit your registration request, by mail or online, you will receive a registration tag for your license plate. For vehicles that are registered out-of-state (students/part-time employees) and that are parked on federal, state, or city parking properties, you will need to obtain an air quality compliance sticker for your driver's window from ADOT. For more information, please call the ADEQ VEIP Hotline at 1-877-692-9227 (1-877-myAZcar) or visit their website at [myazcar.com](https://myazcar.com).

In addition to any other criminal penalty provided by law, a person who does not comply with this law is subject to a civil penalty of \$100 for a first violation and \$300 for a second violation.

# Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests last summer—and employees are logging trips, earning points and redeeming the points to enter contests to win prizes! Remember, telework days count as alternate modes—so log those telework days! Below are the users who were randomly selected via the RideAmigos gamification module.

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a points balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven't started logging your trips, get started! You can log previous trips up to 30 days! **If you need help learning how to log trips, please visit the [FAQs linked posted on Capitol Rideshare's RideAmigos information page.](#)**

December winners	Agency
Christina Weber	Dept. of Economic Security
Susanne Shurtz	Dept. of Public Safety
Gary Glatting	Dept. of Administration
Emilie Steinhoff	Dept. of Administration
Erik Bush	ADOT
Rand Rosenbaum	Supreme Court
Desiree Fizer	Dept. of Revenue
Wayne Miller	Dept. of Environmental Quality
Lawrence Kondrat	Dept. of Economic Security
Brian Miele	Dept. of Economic Security
Justin Bohall	Board of Osteopathic Examin-
Andrea Golfen	Dept. of Education
Victor Mchiche	Supreme Court
Terrence Follmer	Dept. of Economic Security
Sandra Tiller	Dept. of Economic Security
Margaret Hinchey	Corporation Commission
Breanna Bang	Registrar of Contractors
Linda Oakley	AHCCCS
Carolinne Shaffer	AHCCCS
Chris Feasel	Attorney General's Office

January winners	Agency
Jennifer Herron-Ulmer	ADOT
Gary Glatting	Dept. of Environmental
Jennifer Widlowski	Dept. of Environmental
Erik Busch	ADOT
Zachary Harris	Governor's Office
Nicole Kelsheimer	Dept. of Education
Erin Bennett	Attorney General's Office
Tammy Seilheimer	Auditor General's Office
Mary Cimaglio	Lottery Commission
Nanci Sexton	Dept. of Child Safety
Marta Raiford	ADOT
Erica Johnson	AHCCCS
Michelle Carella	Dept. of Revenue
Emilie Steinhoff	Governor's Office
Lyn Ledbetter	Dept. of Education
Hannah Rodriguez	Dept. of Education
Chris Cramer	First Things First
Muna Haddad	Dept. of Economic Security
Dee Woodard	AHCCCS
Evie Williams	Dept. of Housing

## Coordinator's Corner

### Annual Travel Reduction Survey training materials online

The Annual Travel Reduction Survey is right around the corner! Capitol Rideshare staff recently emailed the training presentation and link to the [training video](#) for implementing the 2021 Travel Reduction Survey. The presentation includes the 2021 schedule, so please be sure to read through the [slide deck](#) even if you are a veteran coordinator. Group one consists of the Department of Economic Security, the Department of Corrections and the Arizona School for the Deaf and Blind; these employees will receive their survey link via email on February 19. Group two includes all other agencies; these employees will receive their survey link on March 1.

Staff will send daily reports to apprise you of your agency's progress toward meeting the state's 80 percent response rate goal.

### Virtual New Hire Kits online

In November, staff sent out a link to a [virtual new hire kit](#). This includes PDF documents of the materials you have been including in your new hire kits: the Capitol Rideshare trifold brochure, the Platinum Pass transit brochure and application and the 2021 Capitol Rideshare payroll calendar. These materials were previously available electronically, but these are now compiled in a single page with a menu link in the travel reduction coordinators section of the Capitol Rideshare website. Please use these materials if your agency is onboarding employees virtually.

If your agency is continuing to onboard new employees in the agency offices, please continue to use the printed materials.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall

## Reminders & Notes

### Be sure to display your parking permit

Only vehicles with current Capitol Rideshare parking permits may park in the designated Capitol Rideshare carpool parking spaces. Capitol Rideshare sent the 2021 blue renewal stickers to each agency coordinator to distribute to their respective permit holders. Please contact your agency travel reduction coordinator for a sticker or send an email to [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov).

### Snap a photo, win some Valley Metro swag!

Share To promote vanpooling and all its benefits, Valley Metro has a new van on the road. If you spot this van driving around the Valley, snap a photo and email it to [vanpool@valleymetro.org](mailto:vanpool@valleymetro.org) to be entered into a contest to win some swag.

To learn more about joining or starting a vanpool, saving money and the environment, contact Valley Metro at 602-523-6062 or email [vanpool@valleymetro.org](mailto:vanpool@valleymetro.org). State employees who join a vanpool are eligible for a subsidy through [Capitol Rideshare's vanpool program](#). If you join a vanpool, please be sure to complete the [vanpool subsidy application](#) and email it to [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov).



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RIDESHARE**

*Ride smarter. Breathe easier.*