

# Rideshare Review

*A bimonthly publication from Capitol Rideshare*

September/October 2023



## Valley Metro is celebrating Rideshare Month

*Contest grand prize is a stay at the Hilton Phoenix Resort at the Peak!*

To raise awareness about commuting alternatives versus driving alone, Valley Metro is celebrating Rideshare Month in October with a variety of contest prizes, including gift cards and a four-pack of tickets to the Arizona State Fair. This year's grand prize is a complimentary night's stay at the Hilton Phoenix Resort at the Peak!

To participate in the fun, track your alternative mode trips at [ShareTheRide.com](https://ShareTheRide.com) to enter contests to win prizes throughout the month. Alternative modes include:

- Transit: state employees receive a 100 percent subsidy on the [Platinum Pass](#), the fare card used on Valley Metro buses and light rail.
- Carpooling: state employees who carpool three or more days a week can apply for a [Rideshare parking permit](#), allowing them to park in reserved Rideshare parking (where available).
- Vanpooling: employees who participate in a [qualifying vanpool](#) will receive a monthly subsidy toward the cost of the vanpool.
- Electric Vehicle: employees who drive [electric vehicles](#) can apply for a Rideshare parking permit (some locations have ChargePoint EV charging stations (EVCS); employees must have a ChargePoint account to use the EVCS).
- Bike/walk: Take a look at [resources](#) for employees who incorporate biking or walking into their commutes.
- Remote work: Remote work is a management option that allows qualified state employees to work from home, or a state office location closer to home, one or more days a week. To learn about the state's remote work program, please visit [remotework.az.gov](https://remotework.az.gov).

## Already using an alt mode? Join Capitol Rideshare's Commuter Club

There is no cost to join the [Commuter Club](#); membership is open to State of Arizona employees in Maricopa County (non-university) who use an alternate mode at least twice a week. Benefits include an emergency ride home from work via Lyft Pass credit (up to \$50) twice each fiscal year for qualifying emergencies (restrictions apply). Please use your work email address when setting up your profile. Commuter Club members can log their alt mode trips and enter monthly contests; please see page 3 for more details and a list of recent contest winners.

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# Arizona's Connected Workspace provides office and meeting facilities for remote workers who need occasional state workspace

With thousands of state employees working remotely, the state closed or vacated leases on several office buildings, consolidating workspace and reducing the state's real estate footprint by more than one million square feet. To support remote workers who occasionally meet at or work from a state facility, the Arizona Department of Administration (ADOA) opened Arizona's Connected Workspace, a state-of-the-art hoteling facility for use by all state employees, in 2022. Located at 1400 West Washington Street in Phoenix, the workspace is designed for the modern workforce with a variety of conference rooms, individual work cubicles, collaborative huddle spaces, and a large training room. The space also features a café-style minimart and kitchen area.

To ensure employees are able to most effectively use the space and equipment, the facility is managed by a full-time administrator, Shelley Witt. In this role, Shelley solves user-related issues, facilitates tours, and assists employees in making reservations. She has also witnessed a tremendous increase in the facility's use since it opened more than a year ago. "The first month, we saw just under 200 reservations and most recently we have scaled to reach over 800 reservations in one month. Employees have responded excitedly to the opportunity to host meetings, work independently, and collaborate with their coworkers here," said Shelley.

In addition to the attractive design and support from a full-time administrator, Shelley notes that the flexibility and variety of the workspaces make the hoteling space ideal for remote workers. "Some might want to use an individual workspace that mimics a desk in a working office, while others may require more privacy, opting for a room that allows them to be in virtual meetings and on their phones most of the day. State agencies often take advantage of the eight modern conference spaces, collaboration rooms, and the large training room for their team members," Shelley said.

## How to make reservations at Arizona's Connected Workspace

There are two ways to make reservations. Employees may visit the facility's website ([doa.az.gov/services/arizona-connected-workspace](https://doa.az.gov/services/arizona-connected-workspace)) and set up an account in the Tango Reserve by Agilquest reservation system. Alternatively, you can email Shelley at [shelley.witt@azdoa.gov](mailto:shelley.witt@azdoa.gov) and she can assist with making a reservation. ADOA's Arizona Strategic Enterprise Technology (ASET) Office has IT staff on site Tuesdays, Wednesdays, and Thursdays to help with IT issues.



*Arizona's Connected Workspace hoteling facility offers a variety of options for employees in Phoenix.*

## How to sign up for the FREE Platinum Pass transit card

Capitol Rideshare is fully subsidizing the Platinum Pass, meaning state employees can take transit for FREE through June 30, 2024. To sign up for the Platinum Pass program, please visit the [Capitol Rideshare website](#) to learn more about the program and download the application (applications should be returned to the employee's human resources contact for processing; Capitol Rideshare staff cannot process Platinum Pass applications). Please allow 2-3 weeks to receive the card, which is mailed to the employee's home address.

# Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests in June 2020 and employees are logging trips, earning and redeeming points to enter contests for prizes! **Remember, remote work days count as alternate modes—so log those remote work days!** Below are lists of Commuter Club members who entered the contests and were randomly selected as gift card winners via the RideAmigos gamification module.

August winners	Agency	September winners	Agency
Shawna Robles	Dept. of Economic Security	Mary Coyne	Registrar of Contractors
Steven Becker	Dept. of Health Services	Cory Homuth	Land Department
Patricia DiMaggio	Dept. of Economic Security	Barbara Sullinger	Dept. of Transportation
Jennifer Widlowski	Dept. of Environmental Quality	Margaret Healey	Dept. of Economic Security
M. Theresa Johnson	Dept. of Water Resources	David Westbrook	Dept. of Health Services
Susie Kropp	Dept. of Education	Marcy Bernasconi	Registrar of Contractors
Ed Pollak	Dept. of Economic Security	Angelica Martinez	Dept. of Child Safety
Nidhi Krishna	Dept. of Health Services	Elizabeth Beck	Dept. of Child Safety
Marcy Bernasconi	Registrar of Contractors	April Jones	Dept. of Economic Security
Maria Morales	Dept. of Economic Security	Cesar Perez	Dept. of Health Services
Megan Woods	AHCCCS	Evie Williams	Dept. of Housing
Leah Almond	Dept. of Transportation	Joshua Knapp	Dept. of Administration
Michelle Salazar	Dept. of Water Resources	Samantha Goldstein	Dept. of Economic Security
Jennifer Gandy	Game & Fish Dept.	Laurie Kelly	Dept. of Administration
Martin Gaxiola	Supreme Court	Katie DiTullio	Dept. of Education
Steven Leibensperger	AHCCCS	Leonela Jimenez	Dept. of Education
Frances Savedra	Dept. of Economic Security	Frances Savedra	Dept. of Economic Security
Linda Vanderwerp	Dept. of Education	Corinne Bostick	Dept. of Economic Security
Linda Oakley	AHCCCS	Patrick Rooney	Dept. of Economic Security
Danyelle Harris	Dept. of Transportation	Daniel Lukose	Dept. of Transportation

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a point balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven't started logging your trips, get started! You can log previous trips up to 30 days! If you need help learning how to log trips, please visit the FAQs linked posted on [Capitol Rideshare's RideAmigos information page](#).

## Coordinator's Corner

### Staff has begun sending out Capitol Rideshare 2024 calendars

Staff has begun reaching out to coordinators to send the Capitol Rideshare 2024 calendars. For smaller boards and commissions, staff sent enough calendars for all employees at your agencies. For larger agencies, staff will email a list of your agency's employees who are enrolled in Commuter Club—those employees should receive a calendar. Please distribute the remaining calendars in your new hire packets. Also, please be sure to let us know if any of the employees on your list have left your agency so we can update the database with the most current information.

### Please cancel transit cards when an employee leaves state service

Agencies must cancel an employee's transit card when an employee is leaving state service. Transit cards are considered state property and must be returned at separation. Capitol Rideshare staff are reviewing data at the beginning of each month and finding active transit cards for inactive employees. Staff then emails the list of these active cards to the Platinum Pass processor for the agency with a request to cancel the card. If your agency has received such a list and request, please work with the processor (if it is someone other than you) to review the agency's procedures to determine how this is happening and change the process to ensure former employees are not leaving with active transit cards. **Please do not cancel the transit card if the employee is transferring to another state agency.** Please refer to ADOA's [HRIS training resources webpage](#) for related information or contact Central Payroll if you have any questions.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall

## Reminders & Notes

### Visit the Capitol Rideshare table at the upcoming Benefits Expo in November

Capitol Rideshare staff will participate in two upcoming Benefits Expo events in Phoenix. Employees attending the expos are encouraged to visit the Capitol Rideshare table between 10:00 a.m. and 2:00 p.m. on November 2 at the Arizona's Connected Workspace facility (1400 W. Washington) or between 9:00 a.m. and 1:00 p.m. on November 3 at the ADOT facility at 1130 N. 22nd Ave. Staff will have giveaways available and can assist with queries about the program.

### Emergency Ride Home: don't wait for an emergency—join Commuter Club today!

The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation an emergency ride home (ERH), up to twice per fiscal year, for unexpected emergencies. Examples of qualifying emergencies include medical emergency, family medical emergency or the commuter's carpool driver unexpectedly leaving early. ERH will return the employee to their car or their home. Please note: you must have a Lyft account to self-dispatch the ERH; Capitol Rideshare provides a voucher credit to pay for up to \$50 for an emergency ride. Please do not wait until you are experiencing an emergency to sign up for the program. Visit the [Commuter Club page](#) for more information.

### Valley Metro service changes start Oct. 23

Valley Metro announces changes to transit service in April and October each year. The transit agency has posted changes effective October 23, which include increases on local bus routes and the elimination of west valley neighborhood circulator routes. Please visit the Valley Metro [service page](#) for details.



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RIDESHARE**

*Ride smarter. Breathe easier.*