

# Rideshare Review

*A bimonthly publication from Capitol Rideshare*

May/June 2023



## Platinum Pass remains free through FY24

*Successful transit pilot program has been extended through June 30, 2024*

The Department of Administration has extended the fully subsidized Platinum Pass transit card program in Maricopa County through June 30, 2024. Launched a year ago in response to a decade-long decrease in transit ridership worsened by the pandemic, the pilot program was intended to assess how much cost affected state employees' willingness to use mass transit for their work commutes. ADOA originally authorized fully subsidizing the Capitol Rideshare program for six months, which was later extended and due to expire June 30, 2023. However, a 26 percent increase in transit ridership during the pilot program convinced ADOA leaders the fully subsidized program was adding value so they extended the full subsidy for another full year, until June 30, 2024.



### How to sign up for the Platinum Pass and plan trips

Employees with an active Platinum Pass (expiration date September 30, 2024) may continue using their current transit cards—there is no need to apply for a new one. Other employees wishing to participate in the program should visit the [Capitol Rideshare](#) website to learn details and download the application. Completed applications should be returned to your agency's human resources contact for processing (Capitol Rideshare staff are not authorized to process Platinum Pass applications). Please allow two weeks to receive your transit card, which will be mailed to your home address of record in YES. (Note, you may want to login to YES and verify your address is correct and current.)

Valley Metro offers a variety of online trip-planning tools, including a smartphone application that provides real-time updates. Please visit [www.ValleyMetro.org](http://www.ValleyMetro.org) for more information. Employees may contact a Valley Metro route specialist directly at 602.253.5000.

#### Contact:

Capitol Rideshare  
100 N. 15th Ave.  
Suite 301  
Phoenix, AZ 85007  
602.542.RIDE  
RideshareHelp@azdoa.gov  
CapitolRideshare.az.gov

# Carpool parking permits renewals underway; all carpoolers must have their parking permits renewed by June 30

Capitol Rideshare issues carpool parking permits to employees who carpool at least three times per week. Current permits expire June 30, 2023. Capitol Rideshare staff sent renewal stickers to all agency travel reduction coordinators where state employees are currently participating in the carpool program.

The renewal process is being managed through Commuter Club powered by RideAmigos. Employees enrolled in Commuter Club who have a registered carpool permit number will receive renewal stickers from their agencies' travel reduction coordinators. If you do not have a valid record in RideAmigos, you will not be included on the renewal list. If you no longer need your permit, please return the permit via interoffice delivery to Capitol Rideshare, ADOA-HRD, 100 N. 15<sup>th</sup> Ave., #301, Phoenix, AZ 85007.

If you are carpooling three days each week and you are not enrolled in the Capitol Rideshare carpool program, please visit the [Capitol Rideshare carpool program information page](#) to learn more about the benefits of this program.



## Help fight transit fraud

Employees who lose their Platinum Pass must notify their human resources department, in writing, that the pass is lost or has been stolen. The Platinum Pass may be used only by the employee to whom it was issued.

### Steps to prevent fraud:

- If you do not receive your Platinum Pass within three weeks of your agency processing the application, please call Capitol Rideshare.
- Always keep your Platinum Pass secured.
- NEVER loan your pass to anyone else.
- Report your pass missing immediately (in writing) by contacting your human resources liaison.
- Follow up with HR to ensure your missing pass has been replaced (Capitol Rideshare staff can check this as well).

Contact Capitol Rideshare staff with questions at [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) or 602.542.7433.

## Emergency Ride Home: peace of mind for Commuter Club members

Employees who use an alternate mode at least twice per week—carpool, transit, telework, compressed work week, electric vehicle, biking or walking—are eligible for free membership in Commuter Club. The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation a free emergency ride home (ERH), up to twice per fiscal year, for unexpected emergencies. For more information regarding the Emergency Ride Home Program, be sure visit the [Commuter Club page](#) online.

**Please note: you must have a Lyft account to self-dispatch the emergency ride home.** Capitol Rideshare provides a Lyft Pass code to pay for up to \$50 for an emergency ride (this will not cover a driver tip). Capitol Rideshare cannot reimburse employees for an emergency ride home; you must download the Lyft Pass credit via your Commuter Club dashboard and apply it to your Lyft account prior to booking the ride. Please ensure you are enrolled in the Commuter Club, you have an active Lyft account in good standing and you follow the instructions for downloading and using your [Lyft Pass credit](#). To learn more about the Emergency Ride Home Program, please visit the [Commuter Club page](#) online.

# Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests in June 2020 and employees are logging trips, earning and redeeming points to enter contests for prizes! **Remember, remote work days count as alternate modes—so log those remote work days!** Below are lists of Commuter Club members who entered the contests and were randomly selected as gift card winners via the RideAmigos gamification module.

April winners	Agency	March winners	Agency
Marybel Beltran	Dept. of Economic Security	Michael Tenczar	Dept. of Environmental Quality
Alexis Fawley	Dept. of Public Safety	Matthew Hernandez	Dept. of Economic Security
Lora Riordan	Dept. of Administration	Mary Coyne	Registrar of Contractors
Daniel Lukose	Dept. of Transportation	Ed Pollak	Dept. of Economic Security
Maria Morales	Dept. of Economic Security	Margaret Hinchey	Corporation Commission
Jessica Shuster	Dept. of Transportation	Terrance Spencer	Dept. of Economic Security
Cheryl Schnell	Dept. of Administration	Gary Glatting	Dept. of Administration
Vikki Watkins	AHCCCS	Naomi Moreno	Dept. of Revenue
Laurie Kelly	Dept. of Administration	Cesar Perez	Dept. of Health Services
Kenneth Judd	Legislative Council	Amanda Weldy	Registrar of Contractors
Ben Black	Dept. of Transportation	Maria Morales	Dept. of Economic Security
Frances Savedra	Dept. of Economic Security	Chris Cramer	First Things First
Cynthia Leppell	AHCCCS	Leslie Biava	Dept. of Administration
Erica Johnson	AHCCCS	Wendy Walther	Corporation Commission
Jennifer Goetzke	Dept. of Economic Security	John Siegfried	Dept. of Health Services
Barbara Sullinger	Dept. of Transportation	Keri Schoeff	Dept. of Education
Ryan Edmondson	Dental Board	Marcus Atonna	Dept. of Child Safety
Angelica Burris	Supreme Court	Fernanda Montenegro	Dept. of Transportation
Theresa Mendoza	Treasurer's Office	Elizabeth Douglas	Legislative Council
Rand Rosenbaum	Supreme Court	Alicia Floyd	Dept. of Health Services

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a points balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven't started logging your trips, get started! You can log previous trips up to 30 days! If you need help learning how to log trips, please visit the FAQs linked posted on [Capitol Rideshare's RideAmigos information page](#).

## Coordinator's Corner

### Save the date: Post-survey coordinator debrief takes place July 26

Staff has scheduled a post-survey coordinator debrief for July 26, 2023. The 45-minute session will begin at 9:30 a.m. Like last year, we will hold the debrief session at the Arizona's Connected Workforce large conference room and offer a Google Meets link for participants who wish to join via teleconference. The debrief will include a review of the survey process, high-level results and a discussion of the annual travel reduction plan. This will allow coordinators to share what worked well for them and what did not and how to improve the process. After the debrief, we will offer a tour of the Arizona's Connected Workplace hoteling facilities for anyone who is interested. Please watch for additional information regarding this event. Staff will begin preparing the agency travel reduction surveys and post them to the Capitol Rideshare website in June. Coordinators should review their agency's report cards prior to the debrief.

### Please do not cancel transit cards when employees transfer agencies

For employees who use the Platinum Pass should take their Platinum Passes with them when they transfer agencies. Please do not cancel a Platinum Pass if the employees are transferring to another state agency unless an employee requests it. The transit passes will transfer with them to their new agencies. If the employee's pass is canceled and he/she must apply for a new pass, it will take 2 — 3 weeks for the employee's new Platinum Pass to arrive to their home address. Please refer to ADOA's [HRIS training resources webpage](#) for related information or contact Central Payroll if you have any questions.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall

## Reminders & Notes

### Vanpool: commute option for shift work

Vanpool may be an option for a larger group of employees (6-15) that live at least 15 miles away from work. Capitol Rideshare will pay a monthly subsidy to cover the lease cost for each eligible state employee who participates in a qualifying vanpool; employees pay their share of the fuel costs. Valley Metro, through a contract with Enterprise, furnishes vans to registered commuter groups. Capitol Rideshare's [vanpool page](#) offers additional details about participating in the vanpool program and [Valley Metro's video](#) details vanpool logistics. Please note: this is not a door-to-door shuttle service nor a temporary solution for employees who suddenly find themselves without transportation. Employees must form or join a vanpool; Capitol Rideshare cannot assign employees to a vanpool.

### Electric vehicle charging stations and carpool parking permits available to employees

State employees who drive electric vehicles have options for charging these vehicles during the work day. ChargePoint has multiple charging stations at (or near) many state worksites. [ChargePoint's website](#) features an interactive map detailing where charging stations are located and the associated costs. Drivers set up an account with ChargePoint; users can order a card or download an app onto their smartphones, which will allow them to plug in and use the charging stations. User fees vary by location. The fees at the Capitol Mall stations are \$1.50/hour for the first three hours and \$5.00/hour after. Employees driving zero-emission vehicles at least three times a week are eligible for Commuter Club membership and carpool parking permits.



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RIDESHARE**

*Ride smarter. Breathe easier.*