

Rideshare Review

A bimonthly publication from Capitol Rideshare

March/April 2023



Carpool parking permits renewal begins in May

All carpool program participants must renew their permits by June 30

Capitol Rideshare issues carpool parking permits to employees who carpool at least three times per week. Current permits expire June 30, 2023. The renewal process is being managed through Commuter Club powered by RideAmigos. Employees enrolled in Commuter Club who have a registered carpool permit number will receive renewal stickers from their agencies' travel reduction coordinators. If you do not have a valid record in RideAmigos, you will not be included on the renewal list. If you no longer need your permit, please return the permit via interoffice delivery to Capitol Rideshare, ADOA-HRD, 100 N. 15th Ave., #301, Phoenix, AZ 85007.

Bike-to-Work Day brings together cycling enthusiasts

Bike-to-Work Day brought together 274 registered participants for the group ride from Park Central to the Marvin Andrews Way Plaza by the Orpheum Theatre on April 19, 2023. Twenty-three state employees were among those who registered for the group ride, making them eligible to receive a t-shirt, breakfast and registration for prize drawings. The annual Bike-to-Work Day and Valley Bike Month (April) promote cycling as an alternative mode of transportation to reduce air pollution.



Above: Lauren Johnson (left, Department of Revenue employee) and Cassie Von Alst (right, Phoenix Art Museum employee) check in for the group ride at Park Central. Right: Group ride participants arrive at the finish line at Marvin Andrews Way Plaza next to the Orpheum Theatre.



Contact:

Capitol Rideshare
100 N. 15th Ave.
Suite 301
Phoenix, AZ 85007
602.542.RIDE
RideshareHelp@azdoa.gov
CapitolRideshare.az.gov

Emergency Ride Home: Sign up now for the Commuter Club to receive this benefit—don't wait for an emergency!

Employees who use an alternate mode at least twice per week—carpool, transit, telework, compressed work week, electric vehicle, biking or walking—are eligible for free membership in Commuter Club powered by RideAmigos. The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation a subsidized emergency ride home (ERH), up to twice per fiscal year, for unexpected emergencies. Examples of qualifying emergencies include medical emergency, family emergency or the commuter's carpool driver unexpectedly left early. The emergency ride will return the employee to their car or their home.

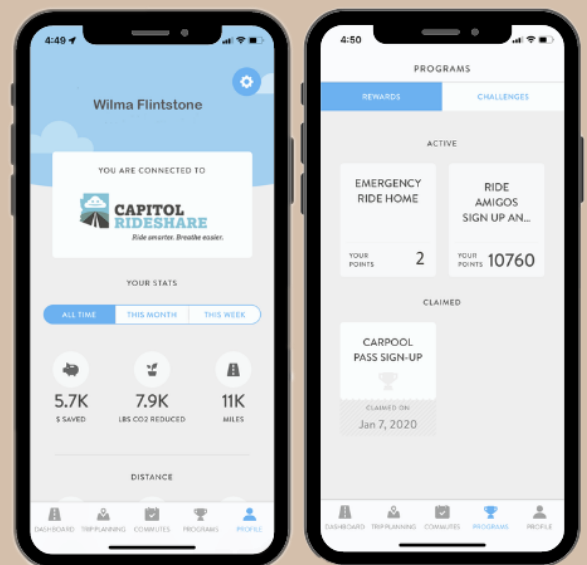
Nicholas Goettl, a transit user who works at the Department of Water Resources, recently used the ERH service for the first time when he was faced with a family emergency. Using the RideAmigos Commute Tracker app on his smartphone (see information below), Nicholas downloaded a Lyft Pass code from his Commuter Club dashboard and entered it into the Lyft app on his smartphone. "This was an incredibly useful service. All of the different services offered to members of the Commuter Club are one of the biggest reasons I tell people that I love working for the State. I am able to ride the train into town with peace of mind knowing I can always get home when it's necessary."

Please note: you must have a Lyft account to self-dispatch the emergency ride home. Capitol Rideshare provides a Lyft Pass code to pay for up to \$50 for an emergency ride (this will not cover a driver tip). **Capitol Rideshare cannot reimburse employees for an emergency ride home; you must download the Lyft Pass credit via your Commuter Club dashboard and apply it to your Lyft account prior to booking the ride.** Please ensure you are enrolled in the Commuter Club, you have an active Lyft account in good standing and you follow the instructions for downloading and using your [Lyft Pass credit](#). To learn more about the Emergency Ride Home Program, please visit the [Commuter Club page](#) online.

RideAmigos Commute Tracker app: link to your Commuter Club account

Once you set up your RideAmigos account, you can download the RideAmigos Commuter Tracker app on your smartphone and connect it to your RideAmigos account using the PIN available under your profile/connected apps setting ([tutorial video](#)). Once your Commuter Club application has been approved, your Commuter Club rewards will also show in your Commute Tracker app, which is available in Apple's App (IOS) Store or the Google Play store.

Having your RideAmigos account linked to the smartphone app will make it easier to log trips and earn points, enter contests—and book an emergency ride home. Daniel Lukose, an employee at the Department of Transportation who had been taking transit for more than a decade, had an emergency at work and needed to book an emergency ride home. He had already downloaded the Commute Tracker app, but he had never used Lyft before. "I used the Commuter Tracker mobile application to download my Lyft Pass Code. I had never used the Lyft before so I had to create the account first in order to redeem the pass code." Daniel was able to work seamlessly between the two apps and book his ride. "If you are using the public transit for your daily commute I highly recommend you to join the Commuter Club. You never know when you will have an emergency, in my case it was out of my control and there was no way to get home. Emergency ride service was a life saver."



Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests in June 2020 and employees are logging trips, earning and redeeming points to enter contests for prizes! **Remember, remote work days count as alternate modes—so log those remote work days!** Below are lists of Commuter Club members who entered the contests and were randomly selected as gift card winners via the RideAmigos gamification module. Also, **our 2023 Travel Reduction Survey \$25 gift card drawing winner is Josephine DeAnda!**

February winners	Agency	March winners	Agency
Alexis Zaring	Dept. of Transportation	Maryanne Curfman	Dept. of Emergency & Military Affairs
Stephanie Huang	Dept. of Environmental Quality	Elizabeth Beck	Dept. of Child Safety
Mary Cimaglio	Lottery Commission	Jennifer Herron-Ulmer	Dept. of Transportation
Mary Coyne	Registrar of Contractors	Samantha Goldstein	Dept. of Economic Security
David Schahn	Dept. of Administration	Amanda A. Germeister	Dept. of Corrections
Laurie Sherrill	Dept. of Environmental Quality	Nicholas Goettl	Dept. of Water Resources
Danyelle Harris	Dept. of Transportation	Shiela McCurdy	Dept. of Transportation
Michelle Carella	Dept. of Revenue	Karla Henriksen	Lottery Commission
Gerardo Rodriguez	Corporation Commission	Tami Schuler	Dept. of Administration
Karla Henriksen	Lottery Commission	Dale Choyeski	Dept. of Transportation
Christie Abrams	School for the Deaf & Blind	Brenda Vanderwerp	Dept. of Education
Rebecca Cruz	Dept. of Transportation	Lora Riordan	Dept. of Administration
Cindy Narvaez	Senate	Wayne Miller	Dept. of Environmental Quality
Fernanda Montenegro	Dept. of Transportation	Donna Auguste	Dept. of Economic Security
Elizabeth Douglas	Legislative Council	Christina Schereck	Game & Fish Dept.
Michael Scheller	Dept. of Economic Security	Jennifer Widlowski	Dept. of Environmental Quality
Margaret Hinchey	Corporation Commission	Susan Webner	AZ State Retirement System
Kirk Kirchner	Game & Fish Dept.	Corinne Bostick	Dept. of Economic Security
Stephanie Dahlberg	Dept. of Economic Security	Stephanie Huang	Dept. of Environmental Quality
Linda Heberling	Attorney General's Office	Mary Coyne	Registrar of Contractors

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a points balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven't started logging your trips, get started! You can log previous trips up to 30 days! If you need help learning how to log trips, please visit the FAQs linked posted on [Capitol Rideshare's RideAmigos information page](#).

Coordinator's Corner

Travel Reduction Survey data delivered

The 2023 annual Travel Reduction Survey has concluded and the data has been exported for analysis. More than 18,000 employees submitted surveys this year using the improved survey tool built on the RideAmigos platform. Many agencies reached 100% participation rate and more than half of agencies reached or surpassed the 80% goal. We appreciate the efforts from all of the travel reduction coordinators—we know this is a labor intensive process for many of you. Thank you for making this year's survey administration a success!

Agency's 2023 Survey Data Reports and Post-Survey Coordinator Debrief

Staff will begin preparing the agency travel reduction surveys and post them to the Capitol Rideshare website in June. Staff also will schedule a post-survey coordinator debrief over the summer. This will include a review of the survey process, high-level results and a discussion of the annual travel reduction plan. This will allow coordinators to share what worked well for them and what did not and how to improve the process. Please watch for additional information regarding this event.

Please do not back date the Platinum Pass cancellations in HRIS

When canceling a Platinum Pass transit card, it is imperative that the cancellation date is the current date for that day. If the card cancellation is back-dated in HRIS, the system will not cancel the card. Transit card cancellations are processed every 24 hours; if the cancellation is back-dated, the system will not pick up the cancellation and the card will remain active. This may result in fraudulent charges on active cards that should have been canceled.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall

Reminders & Notes

Reduce commute costs with Platinum Pass, free through June 30, 2023

Valley Metro buses and light rail can get you to work without the hassle of driving! Capitol Rideshare launched a pilot program offering a fully subsidized Platinum Pass through June 30, 2023. To sign up for the pass, please visit the [Capitol Rideshare website](#) to learn more about the program and download the application (applications should be returned to the employee's human resources contact for processing; Capitol Rideshare staff cannot process Platinum Pass applications). Please allow two weeks to receive the card, which is mailed to the employee's home address.

Valley Metro service changes began April 24

Each April and October, Valley Metro rolls out service changes following public meetings to discuss route changes. Changes, including route extensions and modifications, began on April 24. Impacted local routes include Route 28 (Lower Buckeye Rd) and Route 61 (Southern Ave.); neighborhood circulator routes affected include Avondale Zoom and Tempe Orbit Earth; and Express routes affected include 571 (Surprise Express) and 573 (West Glendale Express). Please visit the [Valley Metro website for a full list of route changes](#).

Employees must carpool three times/week to participate in the carpool program

Capitol Rideshare's [carpool program](#) rules state that employees who carpool at least three times per week are eligible for a Capitol Rideshare carpool parking permit. If you are working remotely and are no longer carpooling, please contact Capitol Rideshare staff via email at Rideshare-Help@azdoa.gov to cancel your parking permit.



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Ride smarter. Breathe easier.