

# Rideshare Review

*A bimonthly publication from Capitol Rideshare*

March/April 2021



## Carpool parking permits must be renewed

Capitol Rideshare issues carpool parking permits to employees who carpool at least three times per week. Current parking permits are expiring June 30. The carpool parking permit renewal is being managed through Commuter Club powered by RideAmigos. Employees enrolled in Commuter Club who have indicated they carpool and who have a registered carpool permit number will automatically receive renewal stickers from their agencies' travel reduction coordinators. You must have a current Commuter Club membership with your permit number on record to receive a 2022 renewal sticker. To check your status, please log into your RideAmigos account, click on your name in the upper right top menu, then select edit profile. Your permit number should be indicated in the field labeled Your Carpool Pass ID:

### ADDITIONAL ACCOUNT INFORMATION

Phone Number

555-555-5555

Employer/Company Name(optional)

DEPT OF ADMINISTRATION

Your Carpool Pass ID

123123

If you do not have a valid permit number in this field, you will not be included on the carpool parking permit renewal list. If you have a permit that must be renewed and you do not have the permit number included in your RideAmigos profile, please reach out to your agency's travel reduction coordinator or email [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) with your permit number, the name of your carpool partner and the name of your agency.

If you will no longer need your permit and you are able to do so, please return the permit to your Human Resources representative or send it via interoffice delivery to Capitol Rideshare, ADOA-HRD, 100 N. 15th Ave. If you are unable to return the permit, please email the permit number to [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) so staff can cancel the permit.

#### Contact:

Capitol Rideshare  
100 N. 15th Ave.  
Suite 401  
Phoenix, AZ 85007  
602.542.RIDE  
[RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov)  
[CapitolRideshare.az.gov](http://CapitolRideshare.az.gov)

## More remote work program changes coming

As part of the Governor’s Arizona’s Connected Workforce initiative, ADOA Human Resources Division (HRD) published the revised [remote work policy](#) (ASPS/HRD-PA5.01) in December 2020, replacing the previous telework policy that was designed for employees who teleworked one or two days per pay period. The new policy includes changes to make the program more flexible and provisions for virtual office arrangements.

To reflect the changes to the program and policy, the remote work training and remote work agreement are being updated. The new computer-based training (CBT) will include an employee academy as well as a leadership academy for supervisors who are leading a team that includes remote workers. Likewise, the remote work agreement is being redesigned in a digital environment. More information will be coming soon.

### Emergency Ride Home perk of Commuter Club

Employees who use an alternate mode at least twice per week—carpool, transit, telework, compressed work week, electric vehicle, biking or walking—are eligible for free membership in Commuter Club. The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation a free emergency ride home (ERH), up to twice per fiscal year, for unexpected emergencies. For more information regarding the Emergency Ride Home Program, be sure visit the [Commuter Club page](#) online.

## Valley Metro Express and Rapid service changes go into effect April 26

Valley Metro and City of Phoenix service changes occur to develop an effective regional transit system that supports Valley communities, businesses and residents. These service changes will take effect on April 26, 2021:

**Route 520-North Tempe Express:** Eliminate route due to low ridership. For alternative Express service in Tempe, use Route 521 or Route 522.

**Route 521-Central Tempe Express:** Modify route to remove neighborhood pickup service. Route begins at the Tempe Public Library and travels via US 60 to improve service.

**Route 522-South Tempe Express:** Modify route to remove neighborhood pickup service. Route begins and ends at Tempe Sports Complex to streamline service.

For a full list of April Service Changes, including local routes, [click here](#).

## The 2021 Annual Travel Reduction Survey is complete

Arizona Revised statute (A.R.S.) 49-588 requires all large employers in Maricopa County, including the State of Arizona, to annually survey their employees regarding their commuting habits. Survey data allows Capitol Rideshare to secure bus subsidies, provide input on bus routes, and make suggestions for the light rail system.

This year, the survey was sent to more than 23,000 state employees working in Maricopa County. Here are the unofficial results:

- State’s overall response rate: 80%
- 49 agencies had a response rate at or above 80%
- Total number of valid surveys submitted: 18,995
- Average number of miles employees drive (one way): 20
- Average commute time (one way): 33 minutes

To see your agency’s level of participation, check out the [agency response rates](#) on the Capitol Rideshare website.

# Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests last summer—and employees are logging trips, earning points and redeeming the points to enter contests to win prizes! Remember, telework days count as alternate modes—so log those telework days! Below are the users who were randomly selected via the RideAmigos gamification module.

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a points balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven't started logging your trips, get started! You can log previous trips up to 30 days! **If you need help learning how to log trips, please visit the [FAQs linked posted on Capitol Rideshare's RideAmigos information page.](#)**

February winners	Agency
Uyen Nguyen	Dept. of Economic Security
Alexa Kaumaya	AHCCCS
Julie Albertson	Dept. of Education
Laura Minnick	Board of Accountancy
Pamela Cason	Attorney General's Office
Tammy Seilheimer	Auditor General's Office
Melanie Lam	Dept. of Economic Security
Larria Carroll	Dept. of Economic Security
Jennifer Herron-Ulmer	ADOT
Zachariah Cortez	Dept. of Child Safety
Michael Tenczar	Dept. of Environmental Quality
Emilie Steinhoff	Governor's Office
Charmaine Vallado	Dept. of Child Safety
Debera Massahos	ADOT
Mark Rutter	AHCCCS
Lauren Prole	AHCCCS
Ricardo Gonzales	ADOT
Karen Williams	Attorney General's Office
Justin Bohall	Board of Chiropractic Examiners
Jessica Ament	AHCCCS

March winners	Agency
Christy Garza	ADOA
Rebecca Gangaji	Supreme Court
Jessica Ament	AHCCCS
Alexis Teats	Dept. of Child Safety
Jackie Whatley	Dept. of Economic Security
Caroline Shaffer	AHCCCS
Yolanda Perea	Registrar of Contractors
Linda Hogan	ADOT
Zachary Harris	Governor's Office
Kohinoor Kar	ADOT
Kathleen Morris	Auditor General's Office
Anna Widener	ADOT
Audrey Dieken	ADOT
Lora Riordan	ADOA
Rand Rosenbaum	Supreme Court
Tami Schuler	ADOA
Eliza Ybarra	Attorney General's Office
Leslie Biava	ADOA
Gary Glatting	Dept. of Environmental Quality
Nidhi Krishna	AHCCCS

## Coordinator's Corner

### Spring 2021 bus books have arrived

The April 2021 revised Valley Metro transit books have been delivered to Capitol Rideshare in small quantities. Staff will be sending these out upon request to travel reduction coordinators whose employees use these. Please note: the bus books are not for individual employee distribution. Bus books should be kept in a common area, such as a break room or lobby area.

Please email [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) and let us know how many bus books you will need. For agencies with multiple locations, please ensure that you request bus books only for facilities located on a transit line (Google Maps indicates the presence of a transit line near a specific address).

### Travel Reduction Survey is complete

The 2021 annual Travel Reduction Survey has concluded and the data has been exported for analysis. Many agencies reached 100% participation rate and nearly half of agencies reached 80% or better. We appreciate the efforts from all of the travel reduction coordinators—we know this is a labor intensive process for many of you. Thank you! Please be sure to see the unofficial survey results on page 2.

### Post-Survey Coordinator Debrief

Staff will schedule a post-survey coordinator debrief over the summer. This will include a review of the survey process, high-level results and a discussion of the annual travel reduction plan. This will allow coordinators to share what worked well for them and what did not and how to improve the process. Before the debrief, staff will complete the agency report cards and post these to the Capitol Rideshare website.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall

## Reminders & Notes

### Avondale-Goodyear Transit Study & Survey

The Maricopa Association of Governments (MAG) has developed an online survey to collect feedback about new transit service concepts currently under consideration. These concepts include: improvements to local bus routes; modifications to the Avondale ZOOM circulator; microtransit pilot zones; flexible employment shuttles; and mobility hubs. You can see these concepts online at [azmag.gov/Avondale-Goodyear](http://azmag.gov/Avondale-Goodyear) and providing your feedback via a [quick survey](#). The survey is open through April 16, 2021.

### Reminder: Valley Metro requires face coverings for riders

Per a Centers for Disease Control (CDC) order, [Valley Metro requires riders to wear face coverings on all public transit services](#): bus, light rail, paratransit, Dial-a-Ride and vanpools. This includes on-board vehicles and at stops, stations and transit centers.

### Help prevent transit fraud!

Employees are responsible for all charges incurred on their Platinum Pass until they notify their human resources department, in writing, that the pass is lost or has been stolen. The Platinum Pass may be used only by the employee to whom it was issued.

Steps to prevent fraud:

- Keep your Platinum Pass secured.
- Check your paystub for charges, even when you have not used your pass.
- NEVER loan your pass to anyone else.
- Report your pass missing immediately (in writing) by contacting your human resources liaison.
- Follow up with HR to ensure your missing pass has been replaced (Capitol Rideshare staff can check, too).

Contact Capitol Rideshare with any questions at [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) or 602.542.7433.



**CAPITOL  
RIDESHARE**

*Ride smarter. Breathe easier.*