

# Rideshare Review

A bimonthly publication from Capitol Rideshare

July/August 2021

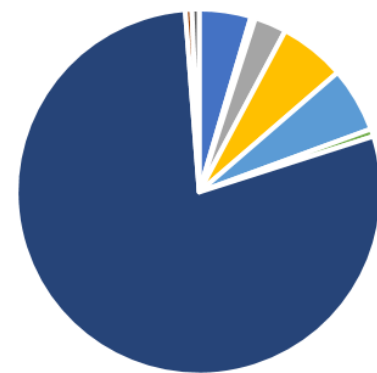


## 2021 Travel Reduction Survey results available online

*Half of agencies, boards and commissions met the statutory goal*

Nearly 19,000 state employees (80%) working in Maricopa County completed the annual Travel Reduction Survey for fiscal year 2021. Once the surveys are complete, Capitol Rideshare staff sorts the data by agency, then determines the single occupancy vehicle (SOV) trips and the single occupancy vehicle miles traveled (SOVMT) rates based on the information employees provided about their commutes. Capitol Rideshare staff then determines whether the agencies have met the goal of SOV and SOVMT rates being no more than 60 percent per [state statute](#). The state's overall 2021 SOV rate was 48.7 percent and the state's overall 2021 SOVMT rate was 46.7 percent (statewide rates exceeded 70 percent in prior years). These results were driven by large-scale adoption of remote work. Capitol Rideshare creates scorecards for each agency with 10 or more employees. The scorecards provide a visualization of the data as reported by employees on the survey. The report cards have historical data that allows the agency to compare results year-over-year. The 2021 scorecards are posted to the Capitol Rideshare website on the [2021 survey results page](#). More than half of these agencies met the goal! Congratulations to employees at the following agencies that had an SOV rate lower than 60 percent: Accountancy Board • AHCCCS • Arizona Finance Authority • Arizona State Retirement System (ASRS) • Attorney General's Office • Auditor General's Office • Charter School Board • Board of Nursing • Board of Pharmacy • Cosmetology Board • Commission for the Deaf and Hard of Hearing • Corporation Commission • Court of Appeals • Criminal Justice Commission • Dept. of Administration • Dept. of Education • Dept. of Emergency and Military Affairs • Dept. of Environmental Quality •

### Alternate Modes Used



- AFV
- Bicycle
- Bus
- Carpool
- CWW
- Light Rail
- Telework
- Vanpool
- Walk

*The chart indicates the breakdown of alternate modes that employees reported using in the 2021 Travel Reduction Survey.*

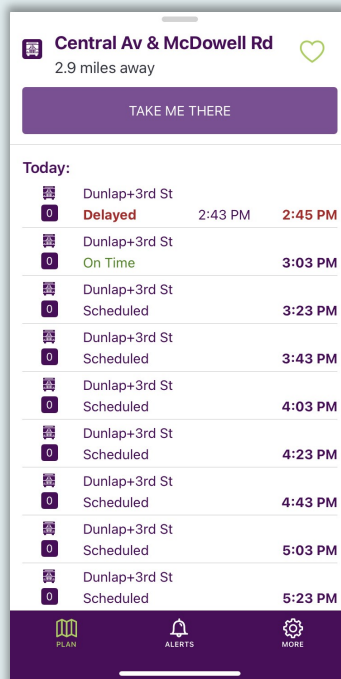
#### Contact:

Capitol Rideshare  
100 N. 15th Ave.  
Suite 301  
Phoenix, AZ 85007  
602.542.RIDE  
RideshareHelp@azdoa.gov  
CapitolRideshare.az.gov

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## Valley Metro releases Plan & Track app with real-time updates

Transit users have a new tool to plan and track their commutes in real time. Valley Metro, in partnership with the city of Phoenix and Vix Technology, has launched the new [Valley Metro: Plan & Track app](#) that features real time bus and light rail tracking and trip planning. With real time tracking, it gives the riders the ability to see when their bus or train will arrive. The app allows users to plan trips with step-by-step navigation, track buses and trains in real time, view a trip's travel time, save favorite stops and get service alerts and updates.



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Dept. of Insurance and Financial Institutions • Dept. of Forestry and Fire Management • Dept. of Gaming • Dept. of Housing • Dept. of Liquor and License Control • Dept. of Revenue • Dept. of Water Resources • First Things First • Game and Fish Dept. • Governor's Office • House of Representatives • Industrial Commission • Joint Legislative Budget Committee • Land Dept. • Legislative Council • Lottery Commission • Medical Board • Office of Administrative Hearings • Office of Economic Opportunity • Office of Tourism • Parks Board • Public Safety Personnel Retirement System • Registrar of Contractors • Secretary of State • Senate • Treasurer's Office • Supreme Court. In addition, the Dept. of Economic Security, the Dept. of Health Services and the Dept. of Transportation had several locations meet the SOV/SOVMT rate goals.

## Maricopa County offers voucher to replace gasoline-powered mowers and lawn equipment

In an effort to improve air quality and reduce air pollution produced by gasoline-powered lawn and garden equipment, the Maricopa County Air Quality Department (MCAQD), in partnership with the Arizona Department of Environmental Quality (ADEQ), created the Mowing Down Pollution Program. This lawn and garden equipment replacement program, which is available to residents of Maricopa County, provides up to \$200 in vouchers towards the purchase of a new electric or battery-powered lawn mower (\$150 voucher) and one lawn and garden device (\$50 voucher) when the old working gasoline-powered equipment is recycled. The program encourages the use of clean electric or battery-powered lawn and garden equipment rather than gasoline-powered lawn and garden equipment to aid in the reduction of air pollution year round. To learn more about the program, please visit [cleanairmakemore.com/lawn](http://cleanairmakemore.com/lawn).

## Do your part to fight transit fraud

A reminder for employees who have a Platinum Pass: employees are responsible for all charges incurred on their Platinum Pass until they notify their human resources department, in writing, that the pass is lost or has been stolen. The Platinum Pass may be used only by the employee to whom it was issued.

### Steps to prevent fraud:

- Always keep your Platinum Pass secured.
- Check your paystub for charges, even when you have not used your pass.
- NEVER loan your pass to anyone else.
- Report your pass missing immediately (in writing) by contacting your human resources liaison.
- Follow up with HR to ensure your missing pass has been replaced (Capitol Rideshare can check this as well).

Contact Capitol Rideshare staff with questions at [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) or 602.542.7433.

# Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests last summer—and employees are logging trips, earning points and redeeming the points to enter contests to win prizes! Remember, remote work days count as alternate modes—so log those remote work days! Below are the users who were randomly selected via the RideAmigos gamification module.

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here’s how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a points balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven’t started logging your trips, get started! You can log previous trips up to 30 days! **If you need help learning how to log trips, please visit the [FAQs linked posted on Capitol Rideshare’s RideAmigos information page.](#)**

June winners	Agency
Emilie Steinhoff	Dept. of Administration
Barbara Sullinger	ADOT
Katie DiTullio	Dept. of Education
Mandi Bradley	Dept. of Revenue
Dean Johnson	Governor's Office
Theresa Vencill	Governor's Office
Cynthia Leppell	AHCCCS
Samantha Goldstein	Dept. of Economic Security
Anthony Spinella	Dept. of Child Safety
Lisa Dull	Dept. of Economic Security
Linda Oakley	AHCCCS
Katherine Dominguez	House of Representatives
James Tiffany	Dept. of Health Services
Dee Woodard	AHCCCS
Paula Deitch	Dept. of Economic Security
Shealee Gartner	Dept. of Health Services
Victor Machiche	Supreme Court
Diane McGinnis	Land Department
Joy Bridges	Dept. of Administration
Jessica Shuster	ADOT

July winners	Agency
Desiree Fizer	Dept. of Revenue
Fran Parmenter	AHCCCS
Megan Baker	Dept. of Education
Steven Leibensperger	AHCCCS
Gerardo Rodriguez	Corporation Commission
Ben Black	ADOT
Julia Davis	Dept. of Child Safety
Josire Rendon	Dept. of Economic Security
Marlene Coffey	Dept. of Corrections
Linda Hogan	ADOT
Jessica Shuster	ADOT
Rand Rosenbaum	Supreme Court
Michelle Carella	Dept. of Revenue
Karen Williams	Attorney General's Office
A. Fernandez-Blackwood	ADOT
Mary Cimaglio	Lottery
Maria Morales	Dept. of Economic Security
Barbara Budde	ADOT
Deborah Kimmick	Industrial Commission
Julie Stevens	AHCCCS

## Coordinator's Corner

### 2021 Post-survey coordinator debrief

Staff emailed a calendar invitation for the post-survey coordinator debrief, which takes place 9:00 - 10:00 a.m. on August 17. This will include a review of the survey process, high-level results and a discussion of the annual travel reduction plan. The debrief will allow coordinators to share what worked well for them, what did not and how to improve the process. Before the debrief, review your agency's [travel reduction survey report card](#). Please email staff if you would like to attend but did not receive an invitation.

### Please send FY Travel Reduction Plans

If you were contacted by staff to complete an FY 22 agency TRP plan, please email the signed plan to [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) no later than Aug. 27. Plan information is included on the [Coordinator's page](#) of the Capitol Rideshare website.

### Remote Work Agreement reports

Leadership at state agencies that are participating in the state's remote work program received email communications in July regarding the target date for finalizing employee remote work agreements. This email included a rolling schedule for each agency. HR staff can access completions reports in the HRIS data warehouse. For report information, please email [HRISServiceDesk@azdoa.gov](mailto:HRISServiceDesk@azdoa.gov).

### Please ensure employees use the HRIS 110 code for remote work

Employees who are working remotely should code each remote work day with the HRIS 110 code (110C for employee time spent working on COVID-19 related tasks while working remotely). In the month of July, more than 13,000 state employees recorded working remotely at least one day.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall

## Reminders & Notes

### Remote work agreements deadlines

Employees who continue to work remotely must complete an online remote work agreement for FY22. Human resources staff has the due dates for their respective agencies. Employees who will continue to participate in the state's remote work program should complete the required training and discuss their terms for working remotely with their supervisors before completing the online remote work agreement. Please see the [training and remote work agreement information online](#).

### Reminder: Valley Metro requires face coverings for riders

Per a Centers for Disease Control (CDC) order, Valley Metro requires riders to wear face coverings on all public transit services: bus, light rail, paratransit, Dial-a-Ride and vanpools. This includes on-board vehicles and at stops, stations and transit centers. Visit Valley Metro's COVID-19 information page: [www.valleymetro.org/covid-19](http://www.valleymetro.org/covid-19).

### Emergency Ride Home is a perk of Commuter Club membership

The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation an emergency ride home (ERH), up to twice per fiscal year, for unexpected emergencies. Examples of qualifying emergencies include medical emergency, family medical emergency or the commuter's carpool driver unexpectedly left early. ERH will return the employee to their car or their home. Please note: you must have a Lyft account to self-dispatch the ERH; Capitol Rideshare provides a voucher credit to pay for up to \$50 for an emergency ride. Visit the [Commuter Club page](#) for more information.



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RIDESHARE**

*Ride smarter. Breathe easier.*